

SPECIAL CONDITIONS

I. PURPOSE

The purpose of this contract renewal is to sustain an interagency collaboration within the community to provide wraparound services for children with serious emotional disturbances (SED) and their families. Services are based on values that are part of DMHA's cross-agency initiative to ensure that families and youth are full partners in the development, delivery and evaluation of culturally competent services across the lifespan.

II. SPECIAL CONDITIONS

A. Contractor shall conduct the following activities:

- 1) Maintain a full time project coordinator whose work efforts shall be dedicated solely to System of Care ("SOC") development as documented by Coordinator's job description and signed statement from the coordinator's immediate supervisor.
- 2) Hire a service coordinator.
- 3) Work with the DMHA contracted vendor for Child and Adolescent Training and Support for assistance and training regarding Systems of Care, wraparound, and strength-based interventions.
- 4) Maintain local Consortium Coordinating Governing Council, that meets on a monthly basis and include(s) representation from the following:
 - (a) County Department of Child Services;
 - (b) Mental health services providers;
 - (c) The juvenile court;
 - (d) The largest school district in the county or jurisdiction;
 - (e) Other school districts that are referring children to receive services through the consortium;
 - (f) At least two (2) family members of eligible children or consumers of mental health service (not older than 25 years of age).
 - (g) An organization that provides advocacy for children and families, such as a mental health association.
- 5) Maintain a mission statement endorsing System of Care values and philosophy, referral process, admission criteria, and guidelines for wraparound services.
- 6) Update the sustainability plan to utilize resources from federal, state, and local sources to fund and provide a broad array of direct services to children and families.
- 7) Continue to provide the wraparound services process in conjunction with the System of Care consortium.
- 8) Develop and implement a system of child/family outcome measures that include the number of children served and the use of the "Child and Adolescent Needs and Strengths" (CANS) tool to establish outcome goals for the system.
- 9) The Wraparound Facilitator and Child and Family Team must have access to CANS assessment data and intensity of service recommendations from the Data Assessment Registry for Mental Health and Addiction (DARMHA).
- 10) By the end of the contract year, submit a report on outcomes established for the SOC and plans to achieve fidelity to the wraparound process.
- 11) Provide active support for family involvement in all levels of the SOC including the following: participation in the consortium, consultation with the Family Action Network (family technical assistance) and the development of family support

group and /or a family support network, including family activities. Budget for means to address barriers to family participation.

- B. Participate in quarterly Systems of Care state meetings.
- C. Contractor shall submit quarterly reports to a designated Division of Mental Health and Addiction contact person. The first quarterly report is due September 16, 2010; the second quarterly report is due December 16, 2010; the third quarterly report is due March 17, 2011; and the fourth quarterly report is due by June 9, 2011. The quarterly reports are to detail the progress of the program activities as required in the reporting form.
- D. Contractor will be paid when each project activity is completed as follows:

PROJECT BUDGET:	Unit	# of Units	Unit Cost	Item Total
Monthly consortium meetings	Meeting	12.00	\$1,000.00	\$12,000.00
Monthly Technical Assistance	Meeting	12.00	\$1,000.00	\$12,000.00
Consultation with FAN	Meeting	2.00	\$1,000.00	\$ 2,000.00
Family participation on Consortium	Meeting	6.00	\$250.00	\$ 1,500.00
Quarterly meeting attendance	meeting	4.00	\$ 500.	\$ 2,000.00
Quarterly reports	Report	4.00	\$ 500.	\$ 2,000.00
Sustainability Plan	Plan	1.00	\$1,000.00	\$ 1,000.00
Hire service coordinator	Upon hire	1.00	\$8,000.00	\$ 8,000.00
Family Support Group/network	Meeting or documented activity	6.00	666.66	\$ 4,000.00
Delivery of wraparound services	monthly	12	\$458.33	\$ 5,500.00
GRAND TOTAL				<u>\$50,000.00</u>

- E. Contractor will submit invoices and reports, based on completion of the activities above, and payable upon the submission of forms provided to Contractor by the DMHA.
- F. The Total amount to be paid under this Attachment is not to exceed fifty thousand dollars (\$50,000.00).

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